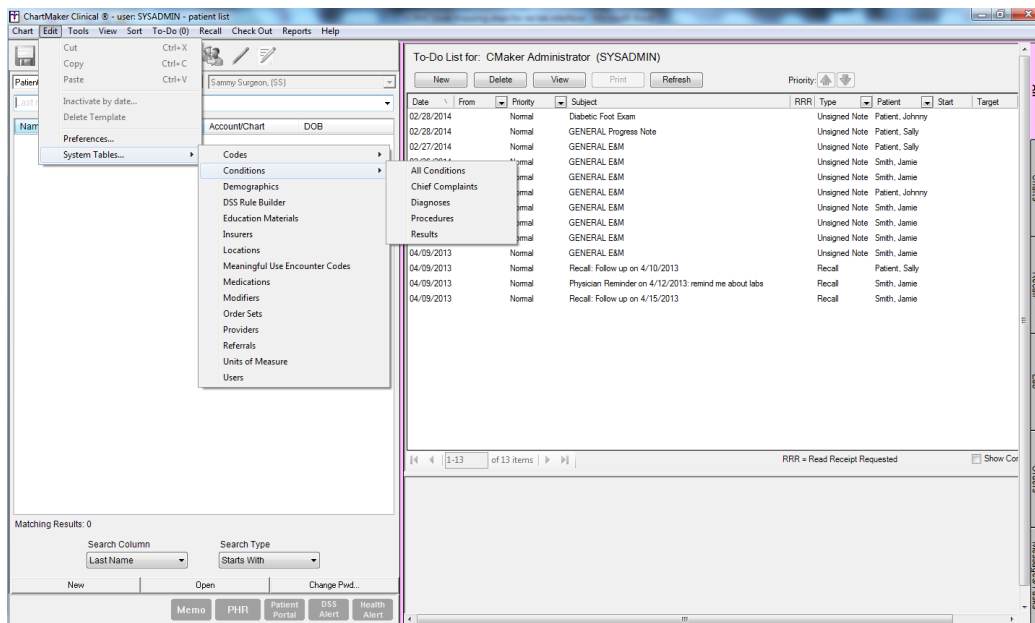


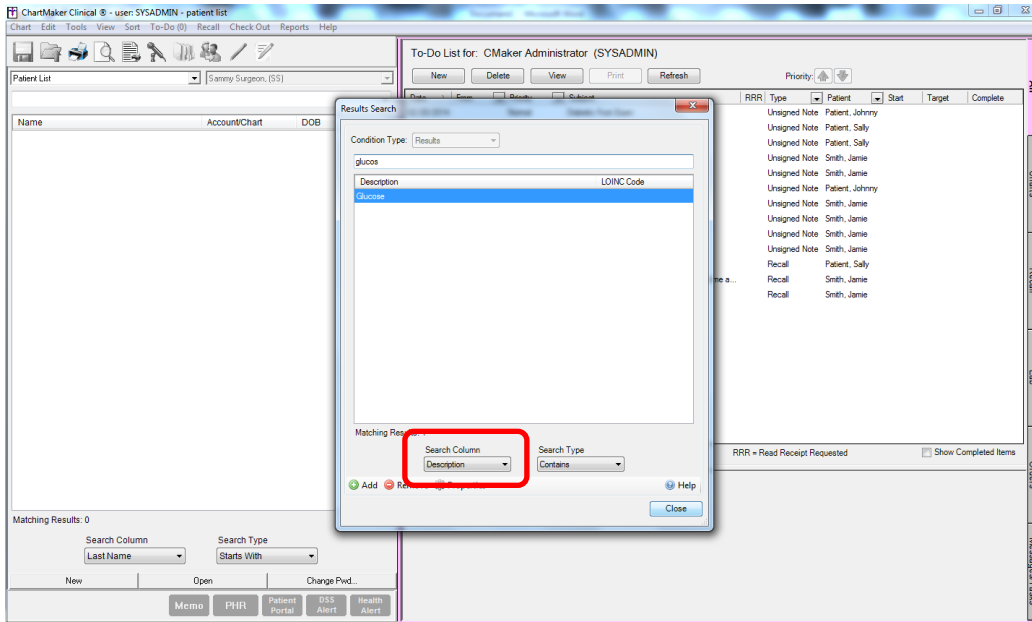
LOINC Code Linking and Template Editing:

Below are the steps needed to link your test codes to their corresponding LOINC codes:

1. Go to LOINC.org (Click the [Explore LOINC](#) option to search by panel names without having to download the entire document. This shows all the tests that could be under that panel with their relevant LOINC codes.) - See more at: <http://sticomputer.com/newwebsite/customers/patientportal> (You can also hold down the ctrl key on your keyboard and click on the above links to go directly to the websites mentioned.)
2. From the above LOINC website you will get your panels and their respective tests and their LOINC codes. You can choose to print each page and then perform the steps mentioned below to save time.
3. Click Edit > System Tables > Conditions > Results

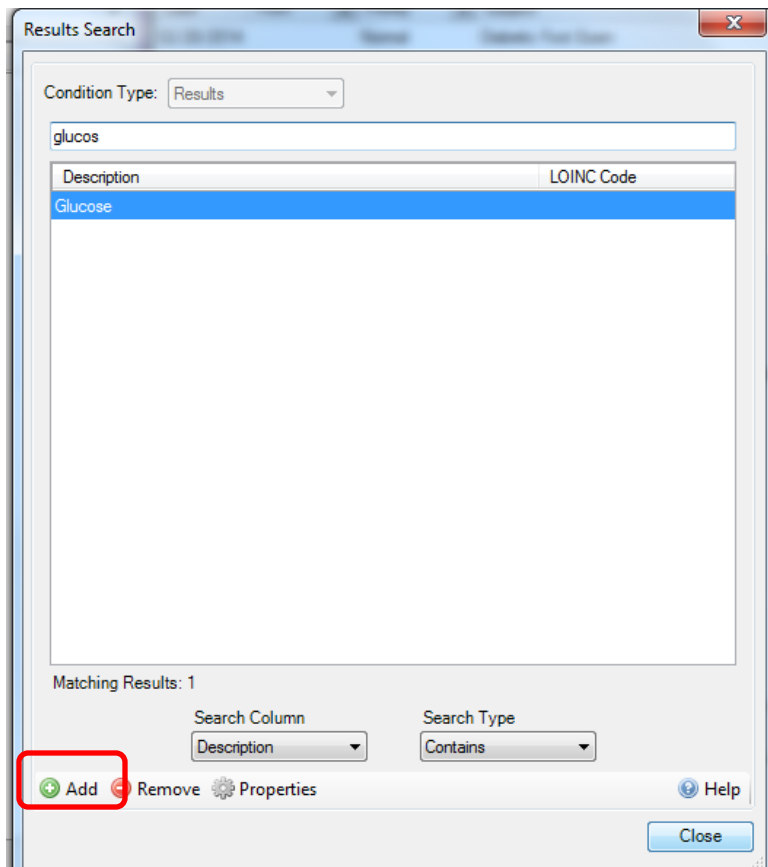


4. Search for the Code by description

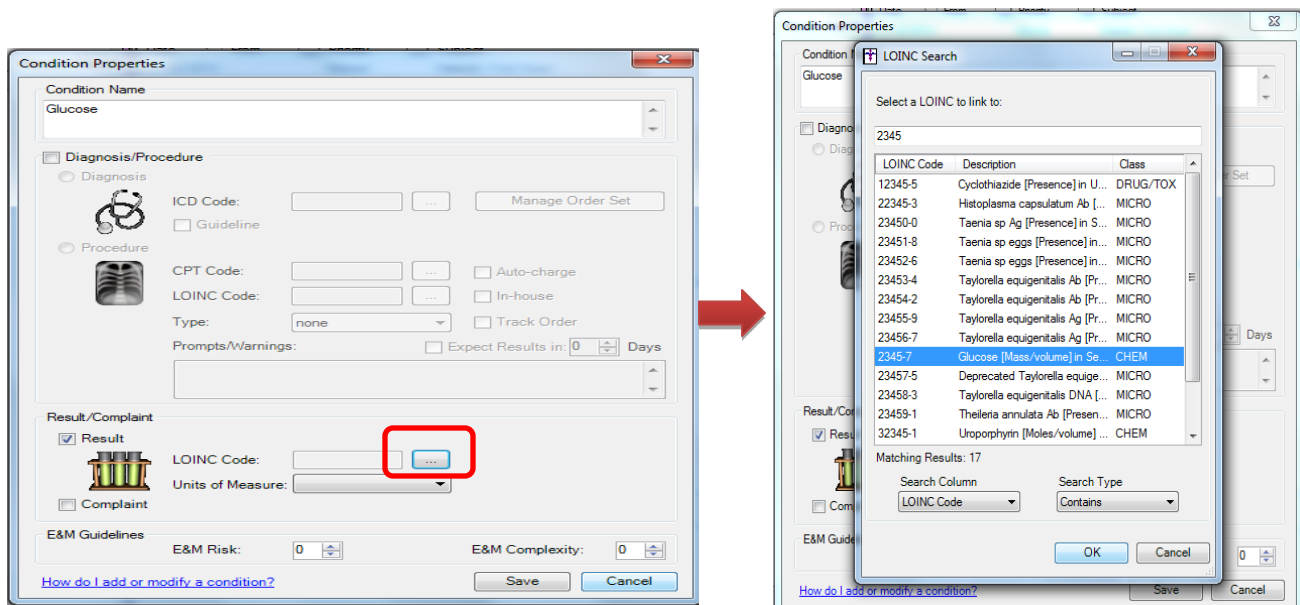


Last updated 4/30/2014

5. (Optional) If you do not find the code, "Add"



6. Click on the ellipsis to the right of LOINC code and search by the LOINC code that you found on the LOINC website

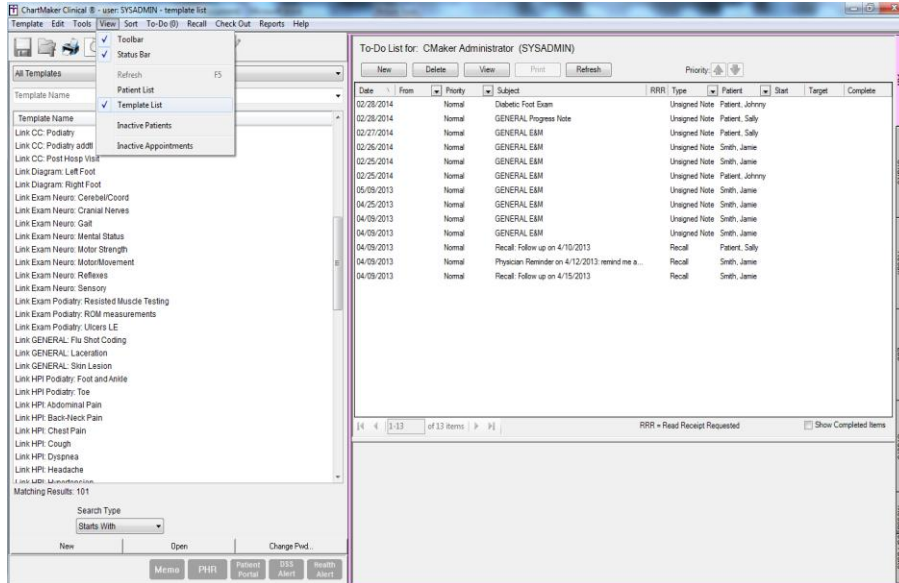


(In the example in this screenshot, the correct code is 2345-7)

Below are the steps on how to make template changes to incorporate these results in a template so the test results can be manually documented in your note. When that note is signed, the results will be added to a Clinical Summary.

NOTE: We also have template editing videos on www.sticomputer.com, if you need more help.

1. Click View > Template List



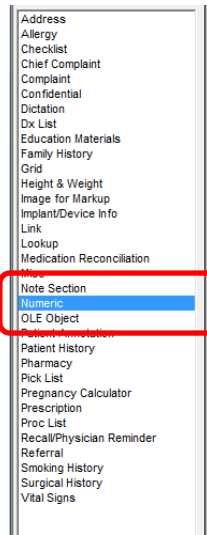
2. Open an existing template or create a new one by clicking “New” from the bottom

NOTE: If you are creating a new template, you will need to name the template before proceeding.

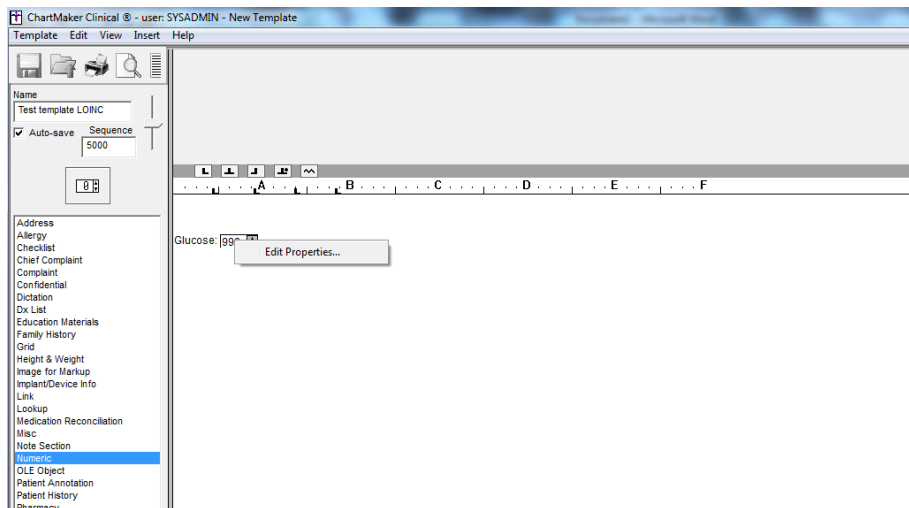
3. Place your cursor within the template where you would like your field to go

TIP: Do not place your cursor on the top line of the template as sometimes this causes information to get cut off when viewing a note. Hit the “enter” key at least once to add a hard return.

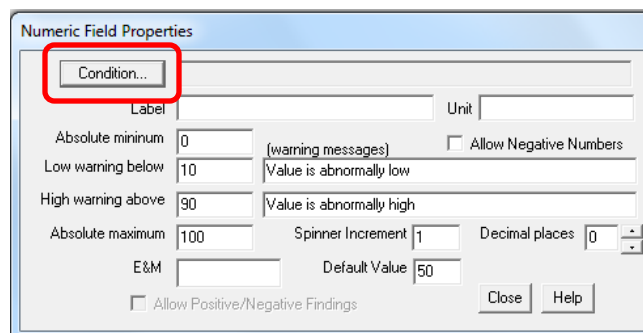
4. Double-click “Numeric” from the left pane



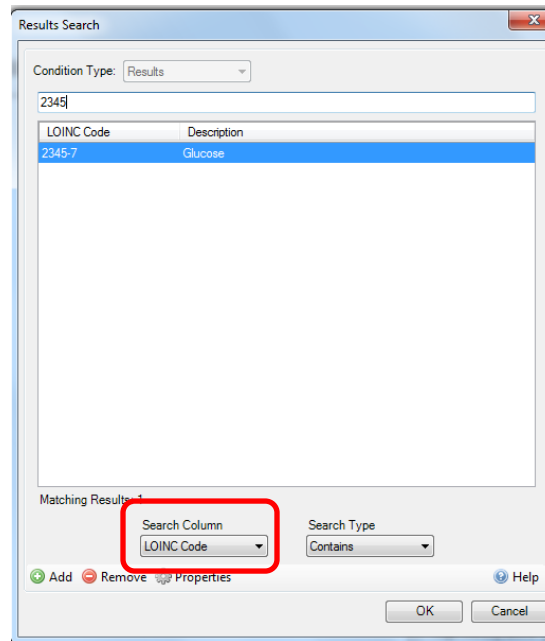
5. Right-click the numeric field in the template and click “Edit Properties”



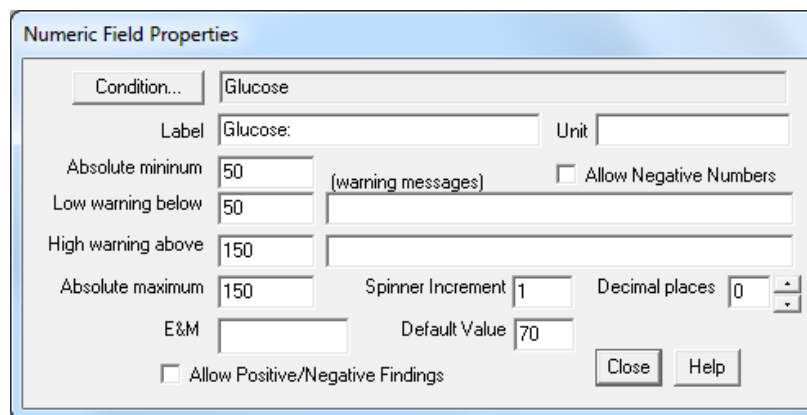
6. Click “Condition”



7. In the Search Column dropdown, select “LOINC Code”



8. Type in the LOINC Code
9. Highlight the appropriate result and click “OK”
10. Enter a “Label” (description that will print prior to the lab result value) and any other applicable information



11. Click “Close”
12. Repeat steps 3 through 11 for each additional result
13. Once you’ve created the template, when you receive results for the patients, you will need to open that template enter the test results (numeric values, or positive/negatives) for each patient and when you sign that note, the patient’s results will upload in the form of a clinical summary to their portal.